



**Board of Directors**  
**Meeting Minutes**

Saturday, April 13, 2024, 14:30-1500 EST

**Attendees:** Chocolatté Miller (President), Tiffany Rowe (General Counsel), Luis Alvarado (Member At-Large, Advocacy Special Projects), Tanesha Jones (Member At-Large, Corporate Regulatory Compliance)

**Call to order**

*Chocolatté called to order the meeting for Safe Place at 14:31.*

- a. **Roll call:** Tanesha conducted roll call. The following attendees are present: (Attendees stated above)
  - b. **Quorum:** The current board of directors has six (6) members and must have four (4) members in attendance to meet quorum.
- Motion to approve Meeting Minutes from Monday, March 18, 2024, emailed on Friday, April 12<sup>th</sup>, 2024.

*The minutes were approved unanimously.*

- Final Details for DC Fundraising Solicitation Licensing Requirements & Action Items

*Business licensing procedure and legal language on donation solicitation within the District of Columbia. Charitable solicitation license remains outstanding and must be obtained prior to sale of merchandise and prior to Capital Pride. Chocolatté to follow up with DCPL regarding application deficiencies. Tiffany to support in legal components of the project.*

- Discussion regarding financial statements for March and April to be elaborated on during May 20<sup>th</sup> board of directors meeting.



## **Updates**

- Outstanding BOD Fiduciary Pledges

*To be reported and submitted by May BOD meeting.*

- Merchandise Sales Begin, May 2, 2024 “Two-Year Anniversary”

*Contingent to the business solicitation licensing, online merchandise may become available on May 2<sup>nd</sup> for sale.*

## **New Order of Business**

*Board of directors must submit two (2) grant opportunities due May 20<sup>th</sup>. Serving as kind reminders, that each member must submit 2 grant opportunities each month.*

*Humanities DC grant application due Wednesday, May 1<sup>st</sup>, 2024. Luis to forward virtual session and grant requirement information to Tanesha to share with Lorenzo B. serving as interim grant writer as Ashley B. is out. On 04/13, Luis sent grant details to Tanesha and Chocolatté for ongoing communication.*

## **Input/Additional Items/Q & A**

- *Tanesha and Tiffany will collaborate to draft ideas for merchandise to be sold and provided during Capital Pride. Bracelets are to be considered as one of the main items.*
- Next Meeting: Monday, May 20, 2024, 18:00

## **Adjournment**

Chocolatté adjourned the meeting at 14:59.